

Region 6 Homeland Security Planning Board

“Community Preparedness through Regional Collaboration”

Lou Hunt, Board Chairperson

Ottawa County Emergency Management, 12220 Fillmore Street, West Olive, Michigan 49460, 616-738-4050, lhunt@miottawa.org

Abby Watkins, Board Vice Chairperson

Newaygo County Emergency Services, 306 S. North St., White Cloud, Michigan 49349, 231.689.7354, abbym@co.newaygo.mi.us

Allison Farole, Board Secretary

City of Grand Rapids, Emergency Management Administrator, 38 LaGrave Avenue SE, Grand Rapids, MI 49503, afarole@grand-rapids.mi.us, hsregion6@gmail.com

Leah Delano, Chair R6 Sub-Committees

Scott Corbin, Chair R6 Planning Committee

Region 6 Homeland Security Planning Board Meeting Minutes

January 22, 2024

9:30 AM in person at the

Big Rapids Department of Public Safety

435 N. Michigan Ave, Big Rapids, MI

Available via Teams for Non-Voting Members

I. Partner Reports

- A. **Muskegon Public Health Dept, Dori Peters** – Seasonal peak of Covid, RSV & flu was reached in December, cases seem to have plateaued since. Muskegon has been responding to an Avian Flu outbreak on two community sites. The department is working on their strategic planning.
- B. **Region 6 Healthcare Coalition, Tim Dickman** – The Coalition held a HERT Training last week. They are offering BDLS & ADLS classes coming up, contact Tim if interested. Will be involved in an EMS Exercise in Fremont coming up.
- C. **National Weather Service, Jim Maczko** – Thanked everyone for their good communication during our recent winter storms. Today’s and tomorrow’s weather calls for snow and freezing rain; should warm up for the next two weeks following this recent storm.

II. Meeting Called to Order at 9:50am

III. Pledge of Allegiance

IV. Roll Call:

Jurisdiction – Representative		Jurisdiction – Representative	
X	Clare County – Jerry Becker	A	Muskegon County – Renee Gavin
X	Ionia County – Jacob Sommer	X	Newaygo County – Abby Watkins (Vice)
X	Isabella County – Marc Griffis	X	Oceana County – Troy Maloney
X	Kent County – Matt Groesser	X	Osceola County – Mark Watkins
X	Lake County – Don Divis (AL)	X	Ottawa County – Lou Hunt (Chair)
X	Mason County – Heath Scarbrough	X	City of GR – Allison Farole (Secretary)
A	Mecosta County – Patrick Maddox	X	Saginaw Chippewa Indian Tribe – Fred Cantu
X	Montcalm County – Eric Smith		

X = Present
A = Absent
V = Virtual
AL = Alternate

Name – Agency	
X	Katherine DeVoursney – WMRMC, Region 6 HSGP Coordinator
V	Amanda Frifeldt – WMRMC, Fiduciary
V	Mark Schmiedeknecht – WMRMC, Fiduciary
X	Lt. Orville Theaker – MI State Police / EMD
V	Julie Adams – Isabella County
X	Helen Lee – Isabella County
V	Jerry McCoy – Montcalm County
X	Scott Corbin - Kent County
X	Alexander Yared – Kent County
X	Leah DeLano – Ottawa County
V	Dori Peters – Muskegon County Public Health Department
V	Jim Maczko – National Weather Service, Grand Rapids
V	Tim Dickman – Region 6 Healthcare Coalition
V	Nate Henschel – Consumers Energy
X	Jeff Dickey – Consumers Energy

V. Approval of the Agenda

- A. Motion: Ottawa Co
- B. Second: Isabella Co
- C. All in Favor

VI. Approval of Prior Meeting Minutes

- A. Motion: Newaygo Co
- B. Second: Clare Co
- C. All in Favor

VII. Public Comment

- A. Reminder for the region’s LPTs to nominate 2024 Local HSGP Representative

VIII. Presentation

- A. Nate Henschel & Jeff Dickey, Consumers Energy
 - This presentation follows up the previous presentation & conversation had at November’s Planning Board meeting
 - Consumers reported the feedback the Region provided was very well received in corporate and helped inform some future changes
 - Overviewed their Storm Restoration Process:
 - Identify & Isolate Damage, Restore, Repair
 - a. Restoration hierarchy:
 - i. Critical Customers, Priority Customers, and Highest Customer Count
 - b. Customers without power in cold weather for 24+ hours remain a top priority
 - b. Customers without power in cold weather for 24+ hours remain a top priority
 - Consumers utilizes an Incident Command System when needed
 - Many times, a centralized Mobile Command Center is set up using Meijer parking lots – it was discussed that the EMs would like to know where these usually are, for quick communication

- **Best contact for EMs during a storm or emergency is the Liaison Line:**
 - **Phone number is 517-539-9889**
 - **Consumers Public Safety Liaisons Map (attached)**
 - a. **Mason, Lake, Osceola, Clare, Isabella & Mecosta:**
 - i. **Mike Todd (Zone 2 - Green)**
 - ii. **989-293-7057**
 - iii. **Michael.Toddjr@cmsenergy.com**
 - b. **Oceana, Newaygo, Montcalm, Muskegon, Kent, Ottawa, Ionia:**
 - i. **Brenda Ezell (Zone 7 – Tan)**
 - ii. **616-213-5266**
 - iii. **Brenda.Ezell@cmsenergy.com**
 - Consumers is working on a “Reliability Road Map” – the 10 year plan includes such goals as: an efficient Electronic Distribution System for real time updates, restoration/upgrades of 20yo power lines, no events with more than 100k customers out at any given time, and total restoration within 24hrs

IX. Fiduciary Report

- A. Allocation spreadsheets for FY21 and FY22 were sent out this morning
 - There are some notes / unique markers on FY21 due to end of grant activities as well as the clean-up project
- B. FY23 Grant Agreement
 - Now signed and finalized; will be sent out to the counties
 - Next step: Intergovernmental Agreements

X. Workgroup Reports

- A. Citizen Corps
 - MDHHS is supporting grant applications for the Medical Reserve Corps “STTRONG” Grant – these funds can be used to support your local volunteer corps; State-wide initiative to increase preparedness and community outreach
- B. MEMA/IAEM
 - MEMA – There is a new website: <https://mi-em.us/>
 - If you are considering not renewing your membership, Allison would like to know the reasons why in order to better the organization via feedback
 - A benefit of membership is a reduced cost for the MEMA Conference
 - Discussion was had regarding the desire for more lobbying, networking, advocacy, lunch & learns, and legislative power; it was also discussed that people would prefer a 1-year membership
 - IAEM
 - There are speaking opportunities available for the November conference, contact Allison if interested in submission
 - Region 5 will be hosting a virtual symposium this summer

- Region 5 is currently reviewing the Region's By-Laws
- C. Region 6 IPAWS - None
- D. Regional MOU – Group will be meeting in early February

XI. Committee Reports

- A. Executive Committee
 - Discussions were had regarding the FY23 Budget and the 2024-25 Executive Committee nominations
- B. Region 6 Sub-Committee (NPA, LETPA, HazMat)
 - NPAs
 - FY21: City of Grand Rapids approved covering the remaining balance needed (around \$10k) for the Avatar Robot project; Thank you to Allison, GR, and their Finance team for their work
 - a. Robot order has been placed and is set for delivery in late August/September 2024; Amanda is working with the State on a liquidation process
 - FY22: Based on the results of the Stop the Bleed Kit Needs Survey, some NPA funds will be moved around to (not as many kits were needed as originally thought) cover purchasing more cellular response consoles (all needs will now be met) and more vehicle data extraction devices (will fill 6 of the 9 requested and will supply the rest using FY23 NPA funding)
 - FY21 Leftover Funds for Clean-Up Project
 - a. As it looks right now, the Region will have around \$20-24k leftover – this can purchase around 75 RTF Kits
 - LETPA
 - FY23 still a concern as a shortfall is projected – heavy emphasis on Region 6 counties to complete local LE projects
 - Hazmat
 - First meeting of 2024 will be held on February 5 in Cascade Twp
- B. Region 6 Planning/THIRA Committee
 - Virtual meeting was held on 1/19; attended by FEMA SME Reps
 - The SMEs were very impressed with Region 6 and the THIRA product that has been made; looking forward to helping with the next steps
 - Some gaps were identified and conversation was productive
 - Next meeting will be held 2/22 in Big Rapids at 1pm

II. Region 6 Coordinator Report

- A. Important Reminder for February meetings
 - The Executive Committee (2/12), THIRA Committee (2/22), and Planning Board (2/26) meetings will **NOT** be held at our usual location
 - **All meetings will instead be held at:**
 - **Mecosta County Services Building**
 - **14485 Northland Dr, Big Rapids, MI 49307**
- B. AAFs
 - Reminder that FY22 AAFs are due on April 1

- Please reach out to Katherine with any questions, ideas, or help
- Reminder that FY23 AAFs/Projects should have a focused effort on LETPA; regional projects alone will not meet the LETPA requirements

C. Region 6 HSGP Website

- Link: <https://www.region6hsgpmi.com/>
 - Contact Katherine for the password to the “Members Only” area
- AAF Archive is now live on the website behind password
- HSGP Forms are available on the website behind password
- Contact Katherine if you would like to add something to the Calendar

III. **Chairman’s Report** – None

IV. **Formal Correspondence** - None

V. **Motions, Projects Identification & Budgets**

A. Motions

- **Regional:**
 - FY22 M & A
 - a. Motion: Ottawa Co
 - b. Second: Clare Co
 - c. *Motion Passes*

	Jurisdiction – Representative		Jurisdiction – Representative
X	Clare County – Jerry Becker	A	Muskegon County – Renee Gavin
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X	Isabella County – Marc Griffis	X	Oceana County – Troy Maloney
X	Kent County – Matt Groesser	X	Osceola County – Mark Watkins
X	Lake County – Don Divis	X	Ottawa County – Lou Hunt
X	Mason County – Heath Scarbrough	X	City of GR – Allison Farole
A	Mecosta County – Patrick Maddox	X	Saginaw Chippewa Indian Tribe – Fred Cantu
X	Montcalm County – Eric Smith		
X = Voted Yes N = Voted No			

- FY23 Regional Deadlines
 - a. Motion: Ottawa Co
 - b. Second: City of Grand Rapids
 - c. *Motion Passes*

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X	Mason County – Heath Scarbrough	X	City of GR – Allison Farole

A	Mecosta County – Patrick Maddox	X	Saginaw Chippewa Indian Tribe – Fred Cantu
X	Montcalm County – Eric Smith		
X = Voted Yes N = Voted No			

- **Oceana Co:**
 - FY22 CodeRed Renewal (non-LETPA AAF)
 - a. Motion: Oceana Co
 - b. Second: Newaygo Co
 - c. *Motion Passes*

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X	Clare County – Jerry Becker	A	Muskegon County – Renee Gavin
X	Ionia County – Jacob Sommer	X	Newaygo County – Abby Watkins
X	Isabella County – Marc Griffis	X	Oceana County – Troy Maloney
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X	Lake County – Don Divis	X	Ottawa County – Lou Hunt
X	Mason County – Heath Scarbrough	X	City of GR – Allison Farole
A	Mecosta County – Patrick Maddox	X	Saginaw Chippewa Indian Tribe – Fred Cantu
X	Montcalm County – Eric Smith		
X = Voted Yes N = Voted No			

- FY22 CodeRed Renewal (LETPA AAF)
 - a. Motion: Ottawa Co
 - b. Second: Newaygo Co
 - c. *Motion Passes*

	Jurisdiction – Representative		Jurisdiction – Representative
X	Clare County – Jerry Becker	A	Muskegon County – Renee Gavin
X	Ionia County – Jacob Sommer	X	Newaygo County – Abby Watkins
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X = Voted Yes N = Voted No			

- VI. **Action Item Updates – None**
- VII. **Old Business**

- A. Past Purchases
 - For specific directions on any HSGP-funded items or equipment you would like to dispose of, please contact Paul Lounsberry (lounsberryp@michigan.gov) and cc Lt. Theaker
 - B. Proposed FY 2023 HSGP Region 6 Budget
 - This draft budget is attached to the packet, created based on the updated FY23 HSGP Grant Agreement with the State
 - Take home and review, voting will be held at February meeting – contact members of the Executive Committee with any questions
 - Holding back the NPA funds helped speed up & simplify the budget making process
- VIII. New Business**
- A. Nominations for 2024-5 Executive Committee
 - Board Chair: Abby Watkins
 - Nominated by Ottawa Co
 - Seconded by Oceana Co
 - Vice Chair: Lou Hunt
 - Nominated by Newaygo Co
 - Seconded by Clare Co
 - Secretary: Allison Farole
 - Nominated by Ottawa Co
 - Seconded by Newaygo Co
 - Voting will take place at the February Planning Board meeting
- IX. Open Discussion**
- A. Question for the Fiduciary (WMRMC)
 - It was asked if the FY23 HSGP Grant could be opened before the set 6/1/24 date
 - The Fiduciary responded it would not be possible at this time due to the workload of the numerous other grants they are currently managing; contact Amanda directly with any questions on this topic
 - B. Radios
 - Osceola Co discussed their concerns over radio channel programming and how recent changes could reduce interoperability on a State level
 - C. State-wide Exercise
 - Isabella Co will be hosting an Active Assailant exercise on June 25, contact them if interested in attending, volunteering, or planning
- X. Dates Review:**

FY21 Important Dates

- Reimbursement Packets **were due** to Fiduciary on 1.1.2024
- Grant Performance Period End Date: 5.31.24
- Fiduciary Closes Grant: 5.31.24

FY22 Important Dates	
Grant Performance Period Start Date	9.1.22
Budget Approval Date	1.23.23
Fiduciary Opens Grant	6.1.23
AAFs due to R6 Coordinator	4.1.24
PO Req docs due to Fiduciary	8.15.24
Reimbursement Packets Due	1.1.25
Grant Performance Period End Date	5.31.25
Fiduciary Closes Grant	5.31.25

FY23 Important Dates	
Grant Performance Period Start Date	9.1.23
Budget Approval Date	TBD
Fiduciary Opens Grant	6.1.24
AAFs due to R6 Coordinator	4.1.25
PO Req docs due to Fiduciary	8.15.25
Reimbursement Packets Due	1.6.26
Grant Performance Period End Date	5.31.26
Fiduciary Closes Grant	5.31.26

IX. Adjourned at 11:51am

- The next Executive Committee Meeting is February 12, 2024 at the **Mecosta County Services Building** (14485 Northland Dr, Big Rapids, MI 49307)
- The next Regional Planning Sub-Committee Meeting (THIRA) will be:
 - February 22, 2024, 1pm – at the **Mecosta County Services Building** (14485 Northland Dr, Big Rapids, MI 49307)
- The next Region 6 HSGP Planning Board Meeting is February 26, 2024 at the **Mecosta County Services Building** (14485 Northland Dr, Big Rapids, MI 49307)