



Region 6 Homeland Security Planning Board
 Meeting Minutes
 March 27, 2023

**Red asterisk denotes info needed & will be amended at the 4/24/23 Planning Board*

**9:30 AM in person at the
 Big Rapids Department of Public Safety
 435 N. Michigan Ave. Big Rapids, MI
 via Teams for Non-Voting Members**

I. Partner Reports

- a. Jim Maczko (NWS) – provided an update on incoming and projected spring weather
- b. Jen Sorek (Public Health) – provided an update on current public health status
- c. Tim Dickman (R6HCC) – provided an update on the R6HCC
- d. Dory Peters (Muskegon Co Health Dept) – provided an update [add topic]*
- e. Pat Draper (KCHD) – provided an update on the KCHD status

II. Meeting Called to Order

- a. At [add time]*

III. Pledge of Allegiance

IV. Roll Call

Jurisdiction – Representative		Jurisdiction – Representative	
X	Clare County – Jerry Becker	X	Muskegon County – James Narli (alternate)
X	Ionia County – Jason Pattok	A	Newaygo County – Abby Watkins (Vice)
X	Isabella County – Helen Lee	X	Oceana County – Troy Maloney
X	Kent County – Matt Groesser	A	Osceola County – Mark Watkins
X	Lake County – Pat Maddox	X	Ottawa County – Lou Hunt (Chair)
A	Mason County –	X	City of GR – Allison Farole (Secretary)
X	Mecosta County – Scott Schroeder	A	Saginaw Chippewa Indian Tribe – Fred Cantu
X	Montcalm County – Eric Smith		
X = Present A = Absent V = Virtual AL = Alternate			



Name – Agency	
A	Katherine DeVoursney – WMRMC, R6 HSGP Coordinator
A	Amanda Frifeldt – WMRMC, Fiduciary
X	Lt. Orville Theaker – MI State Police / EMD
X	Julie Adams – Isabella County
X	Helen Lee – Isabella County
V	Jerry McCoy – Montcalm County
X	Scott Corbin - Kent County
X	Leah DeLano – Ottawa County
	Dr. Jerry Evans – WMRMC, Director
	Luke Aurner - R6 Health Care Coalition
V	Tim Dickman - R6 Health Care Coalition
	Lisa Carr – Gerald R. Ford International Airport
	Jeffrey Nawrot – Red Cross, Grand Rapids
	Rick Beltinck – Fire Chief, Mt. Pleasant Fire Department
V	Jennifer Sorek – Ottawa County Health Department
	Montie Schutz - Central Michigan District Health Department
V	Jim Maczko – National Weather Service, Grand Rapids
V	Dory
	Doug Lobsinger – Mt. Pleasant Fire
V	Abraham Jones – WWSC CIKR Consortium

V. Approval of the Agenda

- a. **Motion:** [add name]*
- b. **Second:** [add name]*
- c. **All in Favor**

VI. Approval of Prior Meeting Minutes – February

- a. **Motion:** [add name]*
- b. **Second:** [add name]*
- c. **All in Favor**

VII. Public Comment

- a. None

VIII. Presentations

- a. West Michigan Cyber Security Consortium – Abraham Jones, President
 - i. Provided an update on latest trainings, events, and other opportunities through the Cyber Security Consortium

IX. Fiduciary Report

- a. Updated Allocation Spreadsheets will be sent to all Counties, which always contains important information on dates and deadlines

X. Workgroup Reports

- a. Citizen Corps Report



- i. No update
 - b. MEMA/IAEM Representative Report & IAEM Representative Position
 - i. MEMA: No update
 - ii. IAEM: Region 5 Virtual Symposium is on March 29 at 0930; IAEM Virtual Conference is April 20-21
 - c. Region 6 IPAWS Reporting
 - i. The IPAWS portal is the avenue to renew authority certifications
 - ii. When you email the IPAWS email make sure to copy Jacqueline Bancroft on the emails.
 - d. CIKR
 - i. Meeting this Thursday, March 30
 - ii. Recommend everyone to utilize the data they have collected to mold with GIS layers
- XI. Committee Reports**
 - a. Executive Committee Report
 - 1. Discussed recent letters submitted to Executive Committee from Isabella County
 - b. Region 6 National Priority Area Projects Sub-Committee Report
 - 1. N
 - c. National Priority Areas
 - i. LETPA
 - 1. FY20 ahead by \$35,000
 - 2. FY21 looking to be ahead of projection/required percentage
 - 3. FY22 currently looking tight and will need to be focused to ensure we hit the 30% requirement
 - ii. HazMat
 - 1. FLIR has arrived
 - 2. Quarterly Hazmat meeting will be on May 1 at 0900 to 1100 in Kentwood
 - a. Training on the FLIR will be provided at this meeting
- XII. Region 6 Planning Committee Report/THIRA**
 - a. Regional THIRA
 - i. Executive Committee working on assigning THIRA gaps to incoming AAFs
 - ii. Committee Chair still needs a representative – position is open
 - iii. Executive Committee will review what the current need and next steps are with the Regional THIRA to develop a job description for this position
- XIII. Region 6 Coordinator Report**
 - a. FY23 Regional Workbook Status
 - b. AAF Refresher for Planning Board
 - i. Will be held most likely in June, after the Fiduciary Training on May 8 at the GLHSC
 - c. Current Statuses of AAFs
 - i. FY20, FY21, FY22
- XIV. Chairman's Report**



- a. None
- XV. Formal Correspondence
 - a. None
- XVI. Motions, Project Identifications and Budgets
 - a. AAF Motions

i. FY21 Muskegon County RTF Kit Project

- 1. **Motion:** Lake County
- 2. **Second:** Clare County

Jurisdiction – Representative		Jurisdiction – Representative	
X	Clare County – Jerry Becker	X	Muskegon County – James
X	Ionia County – Jason Pattok	A	Newaygo County – Abby Watkins (Vice)
X	Isabella County – Helen Lee	X	Oceana County – Troy Maloney
X	Kent County – Matt Groesser	A	Osceola County – Mark Watkins
X	Lake County – Pat Maddox	X	Ottawa County – Lou Hunt (Chair)
A	Mason County	X	City of GR – Allison Farole (Secretary)
X	Mecosta County – Scott Schroeder	A	Saginaw Chippewa Indian Tribe – Fred Cantu
X	Montcalm County – Eric Smith		
X = Voted Yes; N= Voted No; A= Absent			

3. Passes

ii. FY21 Muskegon County RTF Kit Enhancement Project

- 1. **Motion:** Kent County
- 2. **Second:** Ionia County

Jurisdiction – Representative		Jurisdiction – Representative	
X	Clare County – Jerry Becker	X	Muskegon County – James
X	Ionia County – Jason Pattok	A	Newaygo County – Abby Watkins (Vice)
X	Isabella County – Helen Lee	X	Oceana County – Troy Maloney
X	Kent County – Matt Groesser	A	Osceola County – Mark Watkins
X	Lake County – Pat Maddox	X	Ottawa County – Lou Hunt (Chair)
A	Mason County	X	City of GR – Allison Farole (Secretary)
X	Mecosta County – Scott Schroeder	A	Saginaw Chippewa Indian Tribe – Fred Cantu
X	Montcalm County – Eric Smith		
X = Voted Yes; N= Voted No; A= Absent			

3. Passes



iii. FY21 Muskegon County ICS 300 Class

1. **Motion:** Oceana County
2. **Second:** Clare County

Jurisdiction – Representative		Jurisdiction – Representative	
X	Clare County – Jerry Becker	X	Muskegon County – James
X	Ionia County – Jason Pattok	A	Newaygo County – Abby Watkins (Vice)
X	Isabella County – Helen Lee	X	Oceana County – Troy Maloney
X	Kent County – Matt Groesser	A	Osceola County – Mark Watkins
X	Lake County – Pat Maddox	X	Ottawa County – Lou Hunt (Chair)
A	Mason County	X	City of GR – Allison Farole (Secretary)
X	Mecosta County – Scott Schroeder	A	Saginaw Chippewa Indian Tribe – Fred Cantu
X	Montcalm County – Eric Smith		
X = Voted Yes; N= Voted No; A= Absent			

3. Passes

iv. FY21 Oceana County CodeRED Renewal LETPA

1. **Motion:** Oceana County
2. **Second:** Ottawa County

Jurisdiction – Representative		Jurisdiction – Representative	
X	Clare County – Jerry Becker	X	Muskegon County – James
X	Ionia County – Jason Pattok	A	Newaygo County – Abby Watkins (Vice)
X	Isabella County – Helen Lee	X	Oceana County – Troy Maloney
X	Kent County – Matt Groesser	A	Osceola County – Mark Watkins
X	Lake County – Pat Maddox	X	Ottawa County – Lou Hunt (Chair)
A	Mason County	X	City of GR – Allison Farole (Secretary)
X	Mecosta County – Scott Schroeder	A	Saginaw Chippewa Indian Tribe – Fred Cantu
X	Montcalm County – Eric Smith		
X = Voted Yes; N= Voted No; A= Absent			

3. Passes



v. FY21 Oceana County CodeRED Renewal

1. **Motion:** Clare County
2. **Second:** Mecosta County

Jurisdiction – Representative		Jurisdiction – Representative	
X	Clare County – Jerry Becker	X	Muskegon County – James
X	Ionia County – Jason Pattok	A	Newaygo County – Abby Watkins (Vice)
X	Isabella County – Helen Lee	X	Oceana County – Troy Maloney
X	Kent County – Matt Groesser	A	Osceola County – Mark Watkins
X	Lake County – Pat Maddox	X	Ottawa County – Lou Hunt (Chair)
A	Mason County	X	City of GR – Allison Farole (Secretary)
X	Mecosta County – Scott Schroeder	A	Saginaw Chippewa Indian Tribe – Fred Cantu
X	Montcalm County – Eric Smith		
X = Voted Yes; N= Voted No; A= Absent			

3. Passes

vi. FY21 Kent County Planner Salary & Fringes

1. **Motion:** Lake County
2. **Second:** Ionia County

Jurisdiction – Representative		Jurisdiction – Representative	
X	Clare County – Jerry Becker	X	Muskegon County – James
X	Ionia County – Jason Pattok	A	Newaygo County – Abby Watkins (Vice)
X	Isabella County – Helen Lee	X	Oceana County – Troy Maloney
X	Kent County – Matt Groesser	A	Osceola County – Mark Watkins
X	Lake County – Pat Maddox	X	Ottawa County – Lou Hunt (Chair)
A	Mason County	X	City of GR – Allison Farole (Secretary)
X	Mecosta County – Scott Schroeder	A	Saginaw Chippewa Indian Tribe – Fred Cantu
X	Montcalm County – Eric Smith		
X = Voted Yes; N= Voted No; A= Absent			

3. Passes



vii. FY21 Regional Citizen Corps

1. **Motion:** Ottawa County
2. **Second:** Oceana County

Jurisdiction – Representative		Jurisdiction – Representative	
X	Clare County – Jerry Becker	X	Muskegon County – James
X	Ionia County – Jason Pattok	A	Newaygo County – Abby Watkins (Vice)
X	Isabella County – Helen Lee	X	Oceana County – Troy Maloney
X	Kent County – Matt Groesser	A	Osceola County – Mark Watkins
X	Lake County – Pat Maddox	X	Ottawa County – Lou Hunt (Chair)
A	Mason County	X	City of GR – Allison Farole (Secretary)
X	Mecosta County – Scott Schroeder	A	Saginaw Chippewa Indian Tribe – Fred Cantu
X	Montcalm County – Eric Smith		
X = Voted Yes; N= Voted No; A= Absent			

3. Passes

- XVII. Action Items Updates
 - a. See New Business
 - b. RTF Survey was sent out to the region. Information needs to be submitted by April 15, 2023
- XVIII. Old Business
 - a. Code Red – Backup for entire Region should IPAWs go down, shared resource
- XIX. New Business
 - a. Regional Mutual Aid Agreement
 - i. Formation of workgroup
 - ii. Isabella will lead this workgroup with the following representatives:
 1. Helen Lee
 2. Patrick Maddox
 3. Allison Farole
 4. Scott Corbin
 - b. Regional Conference
 - i. Michigan Great Lakes Homeland Security Conference is May 9-11
 1. HSGP Fiduciary Training will be May 8 from 10am to 4pm; all invited
 - ii. National Homeland Security Conference is being held in July in Chicago
 - iii. HazMat Conference is April 14-19 in Crystal Mountain
 - iv. 6th Annual North American Active Assailant Conference is June 7-9
 1. Held at Woodside Bible Church in Troy, MI
- XX. Upcoming Due Dates
 - a. FY20 AAF Deadlines:
 - i. FY 2020 completed purchasing documents were due to fiduciary by close



of business on March 15, 2023

ii. FY 2020 grant closes on May 31, 2023

b. FY21 AAF Deadlines:

i. Internal deadline for completed FY21 AAFs is Friday, April 1

1. Please submit all FY21 AAFs to Katherine by this date

c. FY22 Grant Period

i. Opens June 1, 2023 and closes May 31, 2025

XXI. Open Discussion

a. None

XXII. Adjourned at 11:11am

The next Executive Committee Meeting is April 10, 2023, in person

The next R6 Planning Board Meeting is April 24, 2023, in person

The next Region 6 Sub-Committee (NPAs, etc.) Meeting is on April 24, 2023, directly after the R6 Planning Board meeting, in person