

Region 6 Homeland Security Planning Board

“Community Preparedness through Regional Collaboration”

Lou Hunt, Board Chairperson

Ottawa County Emergency Management, 12220 Fillmore Street, West Olive, Michigan 49460, 616-738-4050, lhunt@miottawa.org

Abby Watkins, Board Vice Chairperson

Newaygo County Emergency Services, 306 S. North St., White Cloud, Michigan 49349, 231.689.7354, abbym@co.newaygo.mi.us

Allison Farole, Board Secretary

City of Grand Rapids, Emergency Management Administrator, 38 LaGrave Avenue SE, Grand Rapids, MI 49503, afarole@grand-rapids.mi.us, hsregion6@gmail.com

Citizen Corps – Abby Watkins

Leah Delano & Liz Reimink, Chairs R6 Sub-Committees

REGION 6 EXECUTIVE COMMITTEE In-Person with Teams Meeting Option January 9, 2022 – AGENDA – 10:00 AM

I. Call to Order at 1002

II. Roll Call

Voting Members

X	Lou Hunt – Chairperson	X	Abby Watkins – Vice Chairperson
X	Allison Farole – Secretary	X	Leah DeLano (Kent County)
X	Liz Reimink (Mason County)		
	A = Absent X = Present		P = Proxy CC = Conference Call

Non-Voting Members

CC	Amanda Frifeldt (WMRMC)	CC	Julie Adams (Isabella County)
A	Katherine DeVoursney (WMRMC)	CC	Scott Corbin (Kent County)
X	Lt. Orville Theaker (MSP/EMHSD)	CC	Jen Sorick (Ottawa Co HD)

III. Approval of Agenda as amended

- **Motion:** Watkins
- **2nd:** Farole
- All in favor

IV. Approval of Minutes

- **Motion:** Hunt
- **2nd:** Watkins
- All in favor

V. Committee Reports

- AAF Reports – none at this time
 - i. RTF Kits – LETPA denied
 - State rejected FY20 RTF LETPA project again – due to 3G justification was not strong enough
 - **Action:** Leah will confirm if this projected is necessary to meet the LETPA percentage for FY20
 - **Action:** Liz will resubmit the AAF
 - ii. Clare County FY20 Boat Project AAF was approved by the state but will be pushed to FY21/FY22
 - iii. Lake County Radio AAF LETPA was approved by the state
 - iv. Clare County Radio AAF LETPA was approved by the state
- WMRMC Report (Amanda)
 - i. FY21 GreyKey status to come soon
 - ii. Processing through advance requests, PO requests, AAFs, etc. since holidays

- iii. Reimbursement checks will be mailed out this week
- iv. Update on FLIR project should be coming soon
- v. FY19 grant closed out on 12/21/22
- vi. Finalized ordering and delivery of items of FY19 RTF kits and closing out this project
- vii. **Action:** Amanda will work with Kim Richmond to ensure the move of the Clare County Boat project to FY21/22 won't be an issue
- viii. FY20 advances for Mecosta and Oceana have been denied due to timing and concern over deadlines
- Regional Coordinator Report (Katherine)
 - i. Update on training status, when able to transition AAF submissions
 - Start including Katherine on AAF submissions
- NPA Sub-Committee Report (Leah)
 - i. Sub-committee will be scheduled soon, maybe February
 - ii. Still looking at four (4) FLIRS
 - iii. Leah will discuss the FLIR project at the February Regional Hazmat meeting
- Region 6 Sub-Committee (Liz)
 - i. Regional THIRA
 - Discuss right way to include THIRA into motions/AAF docs
 - Next meeting is February 10th at MSP in Walker
 - **Action:** Add box to AAF motion sheet to include narrative on how this project connects to the Regional THIRA (Katherine)
 - ii. RTF packing kits
 - Survey of available dates has been resent to everyone
 - Packing will occur on January 26th in Oceana County in the morning

VI. Action Items/Updates

VII. New Business

- Planner Descriptions
 - i. Email from Kim Richmond (attached)
 - HSGP funded planner PDs are due to the State on Monday, March 6
 - **Action:** Everyone should review this guidance and be prepared for feedback at the R6HSPB meeting and Amanda will be able to provide information
 - **Action:** Amanda ask the state if the planner descriptions should include a Scope of Work
- CIKR Deadline Approaching
 - i. Reports due to Katherine by Friday, January 13th
 - Banking, Defense Industrial, Commercial, Government Facilities
 - Has so far received Mason Co & Clare Co
 - **Action:** Lou will email reminders needed
 - ii. Reports due to the State on Wednesday, February 1st
- Finalize budget discussion (attached)
 - i. Goal: ready for a motion and vote at 1/23 Planning Board meeting
 - ii. **Action:** Everyone review the FY22 Budget before the R6HSPB on January 23rd
 - iii. **Action:** Ensure there is motion language and a motion sheet developed to adopt the FY22 budget (Katherine) and work with Abby if there are questions
 - **Next Steps include:**
 1. Amanda/Katherine will send letters to each county discussing reallocation
 2. County approves letter and then send it back to Orville Theaker by February R6HSPB
 3. Orville sends signed letters to Kim Richmond and Amanda
 4. Kim Richmond will create and amended grant agreement back to Amanda
 5. Amanda develops intergovernmental agreements for each jurisdiction

- Executive Committee Election
 - i. Nominations at January Planning Board – January 23rd
 - Lou nominates Allison for Secretary
 - Allison nominates Abby for Vice Chair
 - Abby nominates Lou for Chair
 - ii. Voting at February Planning Board
- FY2022 Grant Opening information
 - i. Dependent on budget approval, Fiduciary schedule, and IA process

VIII. Open Discussion

IX. Public Comment

X. Adjourn at 1132

The next Region 6 Planning Board Meeting is January 23, 2023, in person

The next Executive Committee Meeting is February 13, 2023, in person

The next Region 6 Planning Committee Meeting is February 10, 2023, in person

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