



Region 6 Homeland Security Planning Board
November 28, 2022
Minutes

9:30 AM in person at the
Big Rapids Department of Public Safety
435 N. Michigan Ave. Big Rapids, MI
 via Teams for Non-Voting Members

I. Partner Reports started at 0930

- A. NWS – provided update on NWS chat replacement and will be using Slack software with transition in 2023; waiting on river page replacement; March 21 may be the date for the weather spotter training
- B. Red Cross – nationwide sheltering has decreased; plan to do sheltering workshops and training with local EMs soon
- C. R6HCC – see attachment for update

II. Meeting Called to Order at 0945

III. Pledge of Allegiance

IV. Roll Call

| | Jurisdiction – Representative | | Jurisdiction – Representative |
|---|--------------------------------------|---|--|
| X | Clare County – Jerry Becker | X | Muskegon County – Richard Warner |
| X | Ionia County – Jason Pattok | X | Newaygo County – Abby Watkins |
| X | Isabella County – Marc Griffis | X | Oceana County – Troy Maloney |
| X | Kent County – Matt Groesser | X | Osceola County – Mark Watkins |
| A | Lake County – Pat Maddox | X | Ottawa County – Lou Hunt (Chair) |
| X | Mason County – Liz Reimink | X | City of Grand Rapids – Allison Farole |
| X | Mecosta County – Scott Schroeder | X | Saginaw Chippewa Indian Tribe – Fred Cantu |
| X | Montcalm County – Jerry McCoy | | |
| | X – Present, A – Absent, V – Virtual | | |

| | Name – Agency | | Name – Agency |
|---|--|---|---|
| X | Lt. Orville Theaker – MSP EMD | X | Scott Corbin, Kent County Deputy Director |
| X | Leah DeLano – Ottawa County | | WMRMC – Dr. Evans |
| V | Julie Adams – Isabella County | X | WMRMC – Katherine DeVoursney |
| | Jerry McCoy – Montcalm County/ Gowen | V | Jim Maczko – NWS/ Grand Rapids |
| V | Lisa Carr – GR Airport | | WMRMC – Amanda Frifeldt |
| | Rick Beltinck - Mt Pleasant Fire | V | Jeffrey Nawrot – Red Cross/ Grand Rapids |
| | Jennifer Sorek – Kent County Health Department | | R6 Health Care Coalition - Luke Aurner |
| V | Montie Schutz, Central Michigan District Health Department | | R6 Health Care Coalition - Tim Dickman |
| | X – Present, A – Absent, V – Virtual | | |

V. Approval of the Agenda

Motion by: Montcalm County

Seconded by: Kent County

Discussion: Amanda is off today, and Fiduciary report will be emailed out.

Vote: Approved by attendee consensus

VI. Approval of Prior Meeting Minutes

Motion by: Ottawa County

Seconded by: Montcalm County

Discussion: None

Vote: Approved by attendee consensus.

VII. At-Large Member Interviews

A. Started at 0952

- Saginaw Chippewa Indian Tribe
- City of Grand Rapids

B. Voting will be held at next meeting on

VIII. Public Comment

A. Discussion of 2023 dates for Executive Committee and R6HSPB

IX. Presentations

A. None

X. Fiduciary Report

A. See attachment

XI. Committee Reports

A. Citizen Corps Report

- None

B. MEMA Representative Report

- New MEMA board begins in January 2023
- Allison Farole is now the IAEM Region 5 president
 - Recommend joining and participating
 - a. The IAEM Virtual Conference will be held in March 2023, to attend you must be a member
 - b. Recent in-person conference held in Savannah, GA in Nov. 2022, and was attended by some R6 EMs
 - i. Next year's in-person conference will be Nov. 2023 in Long Beach, CA
 - ii. It was recommended that any R6 counties interested in attending next year's conference budget between \$3-4k, each individual pass is around \$800 per person

C. Region 6 IPAWS Reporting

- None
- New certificates are being rolled out. Continue to do testing even if you have not received yours
- Certificates last for a 3-year period
- Keep an eye on when certificates expire to ensure you are still active
- Please contact Lt. Theaker with any questions or issues

D. CIKR Report

- Looking into how the standardization process will be – looking at systems, rather individual items
- State is looking at a secure platform to use for gathering this type of data
 - Caseware vs. PClI, each have their own pros and cons
- February 1 deadline
- **Action Item:** Orville will gather additional information from Kim Richmond to better understand details of this deadline
- **Action Item:** Add this item to the December Executive Committee meeting

E. Executive Committee Report

- Reviewed AAFs
- Discussed a new website that WMRMC will be hosting for the R6HSPB
 - **Action Item:** Allison will provide calendar information to Katherine and Amanda for this webpage

F. Region 6 Priority Area Projects Sub-Committee Report

- In the purchasing process for the grants
- Summaries have been submitted to the state

G. LETPA Report

- Stress everyone to focus on LETPA projects moving forward
- Creativity urged to find possible LETPA uses, FY22 increased to 30%
- **Action Item:** Please split AAFs if LETPA can be identified: one AAF for the project, and a separate AAF for the specific LETPA portion of the project

H. Region 6 Planning Committee Report

- Met in October and wrapped up discussion on the gaps found in the THIRA
- Next meeting is Friday, February 10 at 10am at MSP – Walker to focus on how gaps will be addressed regionally and locally
- Goal for FY22 AAFs: Align with gaps identified in the THIRA as much as possible
 - Storyboarding, dialogue between agencies, using federal tools such as the hazard rankings, vulnerability indexes and WRAP Tools will aid in addressing these gaps
 - When writing an AAF, the State loves to see sentences such as: “We have identified a vulnerability in X, this AAF will address that by implementing Y”

XII. Region 6 Planner/Coordinator Report

A. Current Status by County of FY19 Projects

- RTF Advance was received and clean up POs were received
- Looks like \$300 is remaining – Liz will work with Amanda to figure out this issue

- Due to the delay, kits will most likely arrive in January 2023 and Liz will alert for when it is time for each county to come collect
- Everyone is urged to write expiration dates on their equipment and to spot check them
 - a. The MCA has authorization to extend expiration dates if applicable or necessary

B. Current Status by County of FY20 Projects

- Clare County submitted an alternate project due to slow response to boat project/watercraft waiver
- Thursday, December 1 is the deadline for all FY20 AAFs to be submitted to WMRMC

C. Current Status by County of FY21 Projects

- City of Grand Rapids was able to cover some LETPA by creating a split for their Nixle project
- Montcalm will look to see if they could create a LETPA split in their Dispatch project, will check with Amanda

XIII. Chairman’s Report

- A. Received the FY22 grant document and signed by the Chairman
 - Amanda will email out the signed FY22 HSGP Grant
- B. **Action Item:** Executive Committee needs to start on the FY22 budget process

XIV. Formal Correspondence

- A. See Chairman’s Report

XV. Motions, Projects Identification and Budgets:

- A. AAFs
 - FY20 Kent County GR EOC Enhancement (\$24,600)

Motion by: Montcalm

Seconded by: City of GR

Discussion:

Vote: Approved by attendee consensus.

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- FY20 Kent County Mass Care Casualty Kits (\$100,000)

Motion by: Muskegon

Seconded by: Montcalm

Discussion:

Vote: Approved by attendee consensus.

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- FY21 Isabella County Cellebrite Software Renewal – LETPA (\$4,400)

Motion by: Ottawa

Seconded by: Kent

Discussion: Buy a new laptop to continue use of software

Vote: Approved by attendee consensus.

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- FY21 Montcalm County 911 Backup (\$5,017)

Motion by: Oceana

Seconded by: Kent

Discussion: May split some into LETPA – Provides capability to run a 911 system from a different location.

Vote: Approved by attendee consensus.

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XVI. Action Item Updates

- A. See New Business

XVII. Old Business

- A. CIKR Project Due February 1

XVIII. New Business

- A. Introduction of Katherine DeVoursney
- B. Creation of a NPA Committee
 - Minimum of 5 people with Leah as the lead
 - Focus is to workout national priorities, to brainstorm projects, and placement of these projects
 - Meetings would be as needed – meet after a Planning Board meeting
 - Initial Volunteers: Mark, Rich, Matt, Jerry and Eric

XIX. Upcoming Due Dates

A. FY19 AAFs

- i. FY 2019 grant closes on December 31, 2022

B. FY20 AAF Deadlines

- FY 2020 all AAFs due to Regional Coordinator by close of business on December 1, 2022
- FY 2020 completed purchasing documents must be submitted to fiduciary by close of business on March 15, 2023
- FY 2020 grant closes on May 31, 2023

IX. Open Discussion

- a. Muskegon discussed response to a regional hazmat incident in Osceola

X. Adjourn at 1142

The next Executive Committee Meeting is December 5, 2022

The next HS Planning Board Meeting is December 12, 2022

The next R6 Planning Committee Meeting is [add date], 2023

The next R6 Sub-Committees Meeting is February 10, 2023