

Region 6 Homeland Security Planning Board

“Community Preparedness through Regional Collaboration”

Lou Hunt, Board Chairperson

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Allison Farole, Board Secretary

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Leah Delano, Chair R6 Sub-Committees
Scott Corbin, Chair R6 Planning Committee

REGION 6 EXECUTIVE COMMITTEE MEETING

Minutes – January 2, 2024 – 10:00 AM

Grand Rapids Fire Department LaGrave Station, 38 LaGrave Ave SE, Grand Rapids, MI 49503

In-Person with Teams Meeting Option

I. Called to Order at 10:05am

II. Roll Call

Voting Members:

X	Lou Hunt – Chairperson	X	Leah DeLano – R6 Sub-Committee Chair
X	Allison Farole – Secretary	V	Scott Corbin – R6 Planning Committee Chair
A	Abby Watkins – Vice Chairperson		
	A = Absent X = Present		AL = Alternate V = Virtual

Non-Voting Members:

A	Amanda Frifeldt (WMRMC)	V	Julie Adams (Isabella County)
X	Katherine DeVoursney (WMRMC)	X	Matt Groesser (Kent County)
X	Lt. Orville Theaker (MSP/EMHSD)	V	Heath Scarbrough (Mason County)
X	Alex Yared (Kent County)		

III. Approval of Agenda

- Motion: Hunt
- Second: Farole
- *All in Favor*

IV. Approval of Minutes

- Motion: Hunt
- Second: Farole
- *All in Favor*

V. Committee Reports

- WMRMC Fiduciary Report
 - WMRMC has not yet received the FY23 Grant Agreement from State
- Regional Coordinator Report
 - Recently sent out the Excel format for the AAF Archive, all AAFs listed are the “approved” ones only – had a few requests for sending AAFs
 - Exploring ways to host the archive on the website that allows for the large volume of AAF PDFs as well as privacy
- Region 6 Sub-Committee Report (NPA, LETPA, HazMat)
 - FY21 Avatar Robot

- GR has agreed to cover remaining balance for the robot; will be voted on at the Grand Rapids Board of Commissioners meeting on Tuesday 1/8 – expected to pass
- Leah was informed that the avatar would not be able to be physically delivered until sometime in August 2024
 - a. Leah will work with Amanda on securing a project extension request due to the grant ending in May
- FY22 Stop the Bleed Training Kits
 - Results of STB needs survey shows less interest than originally thought, the possibility of shifting the remaining funds over to other NPA projects was discussed
 - The committee is interested shifting funds to purchasing more cellular response consoles and more vehicle extraction devices
- FY22 Barricades
 - Will be exploring various options, including the smaller lift-gate style that has not yet been released to the public for purchase
 - The possibility of renting barricades for specific events instead of buying them was discussed; we will be exploring this option too
 - a. Orville talked to Kim about this idea and she said rentals/subscriptions can be approved on a case-by-case basis; an EHP would not be needed due to mobility
- National Homeland Security Conference – July 2024 in Miami
 - There are possible HSGP funds that could be used to help send planners if interested
 - This could be a very good opportunity to network and learn what HSGP projects other states/regions are completing
- FY23 Clean-Up Project: Gas mask canisters
 - These will replace the gas mask canisters purchased regionally a few years ago that have since/are about to expire
 - Canisters labeled F12B are the only type we are allowed to purchase; riot canisters are not allowed and have different specifications for certain air particles, etc
- LETPA
 - All looks well until we get to FY23, as has been discussed; local projects will need a special focus on LETPA in order to meet 35%
- HazMat
 - Next meeting will be held on 2/5; first meeting with Derek Schroeder as the new Chair
- Planning Sub-Committee (THIRA)
 - December's virtual meeting went well, set 2024 schedule
 - Next THIRA meeting will be held in Muskegon on 1/19 at 1pm
 - FEMA Reps (Adam Heyns and Allison Clark) are interested in attending as THIRA SMEs; one in-person and one virtually, we will send the calendar invites

VI. Action Items/Updates

- FY 2023 HSGP Grant Agreement
 - The State has now re-worked it and sent forward the local allocation amounts; these amount are now much more similar to what was originally expected
 - This development will be reported to the Planning Board on 1/22
 - As soon as the State & WMRMC & Board Chair sign, copies will be sent out to the region

VII. New Business

- Voting process for 2024 Executive Committee
 - January – nominations
 - February – voting
 - March – new Executive Committee begins serving
- Current Executive Committee updates: Lou Hunt has announced he will not be running for re-election after serving for 2 years; Allison Farole mentioned she will be exploring the possibility of not running again due to a number of other leadership roles she has recently undertaken but will keep us posted; Abby Watkins was not present to discuss her thoughts on re-election

VIII. Open Discussion – None

IX. Public Comment – None

X. Dates Review:

FY21 Important Dates

- Reimbursement Packets **were due** to Fiduciary on 1.1.2024
- Grant Performance Period End Date: 5.31.24
- Fiduciary Closes Grant: 5.31.24

FY22 Important Dates	
Grant Performance Period Start Date	9.1.22
Budget Approval Date	1.23.23
Fiduciary Opens Grant	6.1.23
AAFs due to R6 Coordinator	4.1.24
PO Req docs due to Fiduciary	8.15.24
Reimbursement Packets Due	1.1.25
Grant Performance Period End Date	5.31.25
Fiduciary Closes Grant	5.31.25

FY23 Important Dates	
Grant Performance Period Start Date	9.1.23
Budget Approval Date	TBD*
Fiduciary Opens Grant	6.1.24
AAFs due to R6 Coordinator	4.1.25*
PO Req docs due to Fiduciary	8.15.25*
Reimbursement Packets Due	1.6.26*
Grant Performance Period End Date	5.31.26
Fiduciary Closes Grant	5.31.26

**Dates pending vote of approval by the Region 6 HSGP Planning Board*

XI. Adjourned at 10:56am

- The next Region 6 Planning Board Meeting is January 22, 2024
- The next Regional Planning Sub-Committee Meeting (THIRA) will be January 19, 2024, 1pm at the Muskegon County Building
- The next Executive Committee Meeting is February 12, 2024 at the Mecosta County Services Building