

# Region 6 Homeland Security Planning Board

## “Community Preparedness through Regional Collaboration”

**Lou Hunt, Board Chairperson**

Ottawa County Emergency Management, 12220 Fillmore Street, West Olive, Michigan 49460, 616-738-4050, [lhunt@miottawa.org](mailto:lhunt@miottawa.org)

**Abby Watkins, Board Vice Chairperson**

Newaygo County Emergency Services, 306 S. North St., White Cloud, Michigan 49349, 231.689.7354, [abbym@co.newaygo.mi.us](mailto:abbym@co.newaygo.mi.us)

**Allison Farole, Board Secretary**

City of Grand Rapids, Emergency Management Administrator, 38 LaGrave Avenue SE, Grand Rapids, MI 49503, [afarole@grand-rapids.mi.us](mailto:afarole@grand-rapids.mi.us), [hsregion6@gmail.com](mailto:hsregion6@gmail.com)

**Leah Delano, Chair R6 Sub-Committees**  
**Scott Corbin, Chair R6 Planning Committee**

### REGION 6 EXECUTIVE COMMITTEE MEETING

#### Minutes – December 11, 2023 – 10:00 AM

Big Rapids Office of Public Safety, 435 N Michigan Ave, Big Rapids, MI 49307

*In-Person with Teams Meeting Option*

- I. **Call to Order** at 10:03am
- II. **Roll Call**

#### Voting Members

X	Lou Hunt – Chairperson	X	Leah DeLano – R6 Sub-Committee Chair
X	Allison Farole – Secretary	V	Scott Corbin – R6 Planning Committee Chair
X	Abby Watkins – Vice Chairperson		
	A = Absent X = Present		AL = Alternate V = Virtual

#### Non-Voting Members

V	Amanda Frifeldt (WMRMC)	V	Julie Adams (Isabella County)
A	Katherine DeVoursney (WMRMC)	V	Matt Groesser (Kent County)
X	Lt. Orville Theaker (MSP/EMHSD)	V	Heath Scarbrough (Mason County)
V	Alex Yared (Kent County)	V	Mark Schmiedeknecht (WMRMC)

### III. **Approval of Agenda**

- Motion: Hunt
- Second: DeLano
- Approved

### IV. **Approval of Minutes**

- Motion: Hunt
- Second: Abby
- Approved

### V. **Committee Reports**

- WMRMC Fiduciary Report
  - FY23 Grant has been signed by Dr. Evans and Capt. Sweeney and currently in review by Lou Hunt
  - FY21 Grant is moving along well and in the process of distributing regional advances – checks should be cut soon
    - 42% spent and approx. 100% has been obligated
  - FY22 4% spent, but on track to spend all money
  - Should be able to start conversations about budget for FY23 and IGA should be started around January/February 2024
- Regional Coordinator Report
  - No report due to out being sick

- Region 6 Sub-Committee Report (NPA, LETPA, HazMat)
  - Stop the Bleed Training Kits Survey Results
    - Good response – 11 responses – increased desire for these kits – approximately 100 kits have been requested
  - FY22 AAFs should be submitted soon
  - Hazmat: Derek Schroeder is Chair; Steeby is Vice Chair – currently working on plan of action for 2024 – next meeting is the first Monday in February at Cascade Twp Fire Station (new station)
  - Next Sub-Committee meeting will focus on Barricades and to determine which barricades we want to purchase
- Planning Sub-Committee (THIRA)
  - Next meeting is December 20<sup>th</sup> 3pm (virtual)
  - Approved Mission Statement and still reviewing a variety of resources for the team in addition to training scheduled for March 2024

**VI. Action Items/Updates**

- None

**VII. New Business**

- FY 2023 HSGP Budget Proposal Discussion
  - Reviewed the current budget proposal for the FY23 HSGP grant.
  - Some questions around the regional allocation percentages have been submitted to the state – still waiting on response.
  - Kim Richmond, EMHSD, joined the call to provide insight into the percentage calculations

**VIII. Open Discussion**

- None

**IX. Public Comment**

- None

**X. Dates Review:**

FY21 Important Dates	
Grant Performance Period Start Date	9.1.21
Budget Approval Date	2.21.22
Fiduciary Opens Grant	6.1.22
AAFs due to R6 Coord	4.1.23
PO Req docs due to Fiduciary	8.15.23
Reimbursement Packets Due	1.1.24
Grant Performance Period End Date	5.31.24
Fiduciary Closes Grant	5.31.24
FY22 Important Dates	
Grant Performance Period Start Date	9.1.22
Budget Approval Date	1.23.23
Fiduciary Opens Grant	6.1.23

# Region 6 Homeland Security Planning Board

## “Community Preparedness through Regional Collaboration”

**Lou Hunt, Board Chairperson**

Ottawa County Emergency Management, 12220 Fillmore Street, West Olive, Michigan 49460, 616-738-4050, [lhunt@miottawa.org](mailto:lhunt@miottawa.org)

**Abby Watkins, Board Vice Chairperson**

Newaygo County Emergency Services, 306 S. North St., White Cloud, Michigan 49349, 231.689.7354, [abbym@co.newaygo.mi.us](mailto:abbym@co.newaygo.mi.us)

**Allison Farole, Board Secretary**

City of Grand Rapids, Emergency Management Administrator, 38 LaGrave Avenue SE, Grand Rapids, MI 49503, [afarole@grand-rapids.mi.us](mailto:afarole@grand-rapids.mi.us), [hsregion6@gmail.com](mailto:hsregion6@gmail.com)

AAFs due to R6 Coord	4.1.24
PO Req docs due to Fiduciary	8.15.24
Reimbursement Packets Due	1.1.25
Grant Performance Period End Date	5.31.25

### XI. Adjourned at 11:25am

- The next Regional Sub-Committee Meeting (NPAs, LETPA, HazMat) will be today, December 18<sup>th</sup> after the Planning Board meeting concludes
- The next Regional Planning Sub-Committee Meeting (THIRA) will be:
  - December 20, 2023, 3pm – Virtual Only
- The next Executive Committee Meeting is January 2, 2024 at the Grand Rapids Fire Department (38 LaGrave Ave SE, Grand Rapids, MI, 49503)
- The next Region 6 HSGP Planning Board Meeting is January 22, 2024