

Region 6 Homeland Security Planning Board

“Community Preparedness through Regional Collaboration”

Abby Watkins, Board Chairperson

Newaygo County Emergency Services, 306 S. North St., White Cloud, Michigan 49349, 231.689.7354, abbym@co.newaygo.mi.us

Lou Hunt, Board Vice Chairperson

Ottawa County Emergency Management, 12220 Fillmore Street, West Olive, Michigan 49460, 616-738-4050, lhunt@miottawa.org

Allison Farole, Board Secretary

City of Grand Rapids, Emergency Management Administrator, 38 LaGrave Avenue SE, Grand Rapids, MI 49503, afarole@grand-rapids.mi.us, hsregion6@gmail.com

Leah Delano, Chair R6 Sub-Committees

Scott Corbin, Chair R6 Planning Committee

Region 6 Homeland Security Planning Board Meeting Minutes

June 24, 2024

9:30 AM in person at the

Big Rapids Department of Public Safety Building

435 N. Michigan Ave, Big Rapids, MI 49307

Available via Teams for Non-Voting Members

I. Partner Reports

- A. **Muskegon Co Health Department, Dori Peters** – For briefings regarding HPAI human infections, visit www.mi.gov/influenzaA. MDARD’s website will have information about animal HPAI infections. County fair season is approaching, some restrictions regarding dairy cows may be put in place; will need to refer to your fair organizers for more information. Beach water monitoring is underway. Recently, MI Pain Consultants has closed offices in Region 5 & 6. These closures mean there is an increased risk of misuse or illegal use of narcotics for pain management, all counties are encouraged to promote the distribution of naloxone/Narcan within the affected communities.
- B. **Region 6 Healthcare Coalition, Luke Aurner** – This partner report was sent via email from Luke, it is attached to these minutes.

II. Meeting Called to Order at 9:36am

III. Pledge of Allegiance

IV. Roll Call:

Jurisdiction – Representative		Jurisdiction – Representative	
X	Clare County – Jerry Becker	A	Muskegon County – Renee Gavin
X	Ionia County – Jacob Sommer	X	Newaygo County – Abby Watkins (Chair)
X	Isabella County – Marc Griffis	X	Oceana County – Troy Maloney
X	Kent County – Matt Groesser	X	Osceola County – Mark Watkins
X	Lake County – Erik King	X	Ottawa County – Lou Hunt (Vice Chair)
X	Mason County – Heath Scarbrough	X	City of GR – Allison Farole (Secretary)
X	Mecosta County – Patrick Maddox	X	Saginaw Chippewa Indian Tribe – Fred Cantu
X	Montcalm County – Eric Smith		

X = Present
A = Absent
V = Virtual
AL = Alternate

Name – Agency	
X	Katherine DeVoursney – WMRMC, Region 6 HSGP Coordinator
V	Amanda Frifeldt – WMRMC, Fiduciary
V	Mark Schmiedeknecht – WMRMC, Fiduciary
X	Lt. Orville Theaker – MI State Police / EMD
X	Leah DeLano – Ottawa County
V	Jerry McCoy – Montcalm County
X	Scott Corbin - Kent County
X	Alexander Yared – Kent County
V	Dori Peters – Muskegon County Health Department
V	Joshua Peters – EPA

V. Approval of the Agenda

- A. Motion: Ottawa Co
- B. Second: Mecosta Co
- C. *All in Favor*

VI. Approval of Prior Meeting Minutes

- A. Motion: Clare Co
- B. Second: Oceana Co
- C. *All in Favor*

VII. Public Comment – None

VIII. Presentation – None

IX. Fiduciary Report

- A. Allocation Spreadsheets for FY21 & FY22 – sent out last week
- B. NPA Advance for Robot project finalized and extended to 9/30
- C. Grant finances: FY21 looks great and all requirements are met, FY22 seems to be coming along nicely without concern, FY23 has no reimbursements yet

X. Workgroup Reports

- A. Citizen Corps
 - On August 27th there will be an Emergency Response Volunteer Conference at Michigan State University from 8:30am-5:30pm
 - Will be great networking, presentations and State reps
 - Info is posted on MiTrain or contact Abby for more info
 - Flyer for the conference is included in these minutes
 - City of Grand Rapids recently graduated 22 people from CERT
- B. MEMA/IAEM
 - MEMA
 - A link was recently sent out encouraging emergency management personnel to create a short video expressing the importance of their role and value of emergency response resources; please participate if so inclined. Titled “I am MEMA”.
 - An online survey asking for written advocacy statements was sent out in May.
 - Talk to Allison for more info about either project.

- IAEM
 - IAEM will have a change in leadership beginning July 1
 - Check your IAEM online dashboard for government updates
 - There has been good progress in Congress for FY25, the hope is to restore HSGP/DHS/EM grants back up to FY23 levels

C. Region 6 IPAWS

- Message Design Dashboard on IPAWs portal has good templates for message wording, based in research – can borrow these for own use
- Discussion primarily centered around the recommendation of only using IPAWs in high concern situations and using whatever local notification system in place for all other types of situations – some have found IPAWs to be clunky or inaccurate, have had more success with systems like RAVE or Nixle
- Lt. Theaker recommended that all personnel with authorization to send emergency messages keep in practice of how to do it, in case need arises so everyone is well prepared

D. Regional MOU

- A final draft of the MOU has recently cleared the Kent Co Legal Dept
- Scott will present a PowerPoint on the document and its meaning after today's Planning Board meeting

XI. Committee Reports

A. Executive Committee

- Discussions were centered around FY24 budget and fiduciary decisions

B. Region 6 Sub-Committee (NPA, LETPA, HazMat)

- LETPA: FY22 is on track, FY23 will be a challenge and all locals are encouraged to complete LE projects to meet requirements. Talk to Leah or Katherine if help is needed for LE project ideas or any questions
- NPAs
 - FY22
 - a. Cyber Consortium will have dates and a brochure soon, please encourage all IT professionals in your network to attend
 - b. Barricade project – Leah met with Meridian, in progress
 - c. STB Kits and Crisis Negotiation phones: gathering PO paperwork to submit
 - d. BERLAs: Leah recently revised the AAF to make sure training is included, resubmitted to EMD. Training will be needed for certification and there may be renewal and recertification costs down the road. Training will cost about \$1,700 and will be held in Arlington, IL. Whoever is sent to attend will need to be invested and interested, the device isn't used daily but when it is, it is very effective
 - FY23: Awaiting word on barricades and BERLA training in order to determine FY23 needs and projects

- HazMat
 - Next quarterly meeting will be held on August 5 in Muskegon
 - Strategic Planning Meeting will be rescheduled for September

A. Region 6 Planning/THIRA Committee

- Have successfully gathered all missing data, big thank you to counties!
- All data will now be integrated into final THIRA product; SPR process will then commence
- THIRA meeting being held at 1pm today

II. **Region 6 Coordinator Report**

A. Website Updates

- The password to the “Members Only” area has been changed, please contact Katherine if you need it

B. FY23 AAFs & Guides

- The FY23 AAF template is on the website for use
- The FY23 Workbook Quick Guide is also now available on the website
- FY23 = special attention will need to be paid to LE projects
 - Download AAF Archive from website if ideas are needed, can use filer for LETPA approved projects from the past
 - If you are unsure about a project’s LE, we can ask EMD

C. July Planning Board Meeting

- Originally scheduled for July 22 but multiple people can’t attend
- Meeting for **July 22 now canceled** – next Planning Board meeting will be held on August 26

III. **Formal Correspondence** – None

IV. **AAF Motions**

A. Ottawa Co:

- **FY23 Planner Salary & Fringe**
 - Motion: Mecosta Co
 - Second: Ottawa Co
 - *Motion Passes by Consensus*
- **FY23 Planner Incidentals**
 - Motion: Ottawa Co
 - Second: Ionia Co
 - *Motion Passes by Consensus*

B. Newaygo Co:

- **FY23 Nixle**
 - Motion: Oceana Co
 - Second: Mason Co
 - *Motion Passes by Consensus*
- **FY23 Nixle – LETPA**
 - Motion: Clare Co
 - Second: Ionia Co
 - *Motion Passes by Consensus*

C. Regional:

- **FY23 M & A**

- Motion: Mason Co
- Second: Kent Co
- *Motion Passes by Roll Call Vote*

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X	Mecosta County – Patrick Maddox	X	Saginaw Chippewa Indian Tribe – Fred Cantu
X	Montcalm County – Eric Smith		

X = Yes
 A = Absent
 N = No

- **FY23 Region 6 Coordinator/Planner**

- Motion: Ottawa Co
- Second: Newaygo Co
- *Motion Passes by Roll Call Vote*

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- **FY23 Governance**

- Motion: Clare Co
- Second: Newaygo Co
- *Motion Passes by Roll Call Vote*

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V. Action Item Updates

A. AAF Updates

- EMD cleared way for FY23 Muskegon dive team quick release vests as an enhancement project
- Conference AAFs (MEMA, GLHS, AS) for FY23 will be written by Katherine and any locals interested can take part in them, more information to come

VI. Old Business

A. Past Purchases

- For specific directions on any HSGP-funded items or equipment you would like to dispose of, please contact Paul Lounsberry (lounsberryp@michigan.gov) and cc Lt. Theaker
- Ottawa was able to successfully transfer foam trailer to Muskegon
- Kent is considering repurposing an old FLOCK camera trailer

VII. New Business

A. Fiduciary Services Discussion

- Motion: Recommendation for the Region 6 Planning Board to approve the inclusion of a Cost of Living line item under the Regional Planning Contracts budget during the FY 2024 budgeting process
 - Motioned by: Newaygo Co
 - Second: Ottawa Co
 - *Motion Passes by Roll Call Vote*

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VIII. Open Discussion

A. Isabella County Update

- Marc let us know that Helen’s last day is July 8 – she will remain in Isabella Co but will be transferred into the recycling program

B. Email Virus inside PDF

- Mason Co encouraged all to be wary of virus being circulated, it infects the system when a faulty link is clicked inside a pdf
- This has been a widespread scam and has affected counties statewide

IX. Dates Review:

FY22 Important Dates	
Grant Performance Period Start Date	9.1.22
Budget Approval Date	1.23.23
Fiduciary Opens Grant	6.1.23
AAFs due to R6 Coordinator	4.1.24
PO Request Documents due to Fiduciary	8.15.24
Reimbursement Packets Due	1.1.25
Grant Performance Period End Date	5.31.25
Fiduciary Closes Grant	5.31.25

FY23 Important Dates	
Grant Performance Period Start Date	9.1.23
Budget Approval Date	2.26.24
Fiduciary Opens Grant	6.1.24
AAFs due to R6 Coordinator	4.1.25
PO Request Documents due to Fiduciary	8.15.25
Reimbursement Packets Due	11.30.25
Grant Performance Period End Date	5.31.26
Fiduciary Closes Grant	5.31.26

IX. Adjourned at 10:56am

- The next Executive Committee Meeting is July 8, 2024 at the **Muskegon County Administration Building**, 1903 Marquette Ave, Suite J-102, Muskegon MI 49442
- The next Planning Board Meeting is August 26, 2024 – there will be **NO July Meeting**

From: Luke Aurner <laurner@wrmc.org>
Sent: Monday, June 24, 2024 9:10 AM
To: Abby Watkins <abbyn@newaygocountymi.gov>; Lou Hunt <lhunt@miottawa.org>
Cc: Tim Dickman <tdickman@wrmc.org>
Subject: Meeting today

Good morning,

Due to end-of-budget year work, we will not be able to attend today's meeting. However, I would like to provide a short email update.

Region 6 HCC is ending its budget period. We are working on wrapping things up after a very busy year. As it stands, we were able to accomplish all but one objective, which was the EMS Full Scale Exercise, which was cancelled due to low registration.

MCC activations have been on the low side. We are working with partners to become more resilient to “disasters”, following ASPR’s push.

We are looking forward to attending and assisting Isabella County’s Full Scale Exercise tomorrow.

Even though we are not there, we are available by phone to all in the meeting at any time. Feel free to call either Luke or Tim on their cell phones should any needs or requests arise.

Thanks

Luke Aurner

Regional Healthcare Coalition Coordinator
Michigan Region 6 Healthcare Coalition
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laurner@wrmc.org

24/7 Emergency MCC Phone 855-734-6622



Michigan Volunteer Registry


EMERGENCY RESPONSE VOLUNTEER CONFERENCE

Michigan's premier
conference for
emergency response
volunteers & partners

 August 27, 2024

 8:30 A.M. - 5:30 P.M.

 Kellogg Hotel & Conference
Center, East Lansing, Michigan

 Register at
<https://www.train.org/mi-train/welcome>
Course code: **1115955**



Jim Simmons
with Fred LaPoint
Team Rubicon



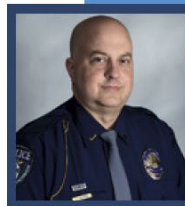
Patti Corn
Highland Park
Shooting Response



Michael Pyne
with Kara Jaekal
Compassion Fatigue
& Psychological
First Aid



**Special Agent
Leslie Larsen**
Operation UNITED,
Exhumation and
DNA Identification



Captain Dave Oslund
with Natisha Foster
Michigan State
University Shooting
Response

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Allison Farole, MPA, CEM, PEM