

Region 6 Homeland Security Planning Board

“Community Preparedness through Regional Collaboration”

Lou Hunt, Board Chairperson

Ottawa County Emergency Management, 12220 Fillmore Street, West Olive, Michigan 49460, 616-738-4050, lhunt@miottawa.org

Abby Watkins, Board Vice Chairperson

Newaygo County Emergency Services, 306 S. North St., White Cloud, Michigan 49349, 231.689.7354, abbym@co.newaygo.mi.us

Allison Farole, Board Secretary

City of Grand Rapids, Emergency Management Administrator, 38 LaGrave Avenue SE, Grand Rapids, MI 49503, afarole@grand-rapids.mi.us, hsregion6@gmail.com

Leah Delano, Chair R6 Sub-Committees

Scott Corbin, Chair R6 Planning Committee

Region 6 Homeland Security Planning Board Meeting Minutes

August 28, 2023

9:30 AM in person at the

Big Rapids Department of Public Safety

435 N. Michigan Ave, Big Rapids, MI

Available via Teams for Non-Voting Members

I. Partner Reports

- A. Dori Peters – COVID is still here and a new booster is coming out in September. legionnaires disease and West Nile Virus are present in Michigan. A fungus is currently being found in the Region 6 area.
- B. Jim Maczko – NWS survey teams were out reviewing the tornado damage. Monitoring weather conditions that impact mosquito season – now through October.
- C. Tim Dickman – Provided an update on R6HCC has space with fully functional multiple data displays for awareness with 7 workstations with classroom is open to the region to use. Also, the MCA will be holding an exercise on December 6.

II. Meeting Called to Order at 0940

III. Pledge of Allegiance

IV. Roll Call

Jurisdiction – Representative		Jurisdiction – Representative	
X	Clare County – Jerry Becker	A	Muskegon County – Renee Gavin
X	Ionia County – Jacob Sommer	X	Newaygo County – Abby Watkins (Vice)
X	Isabella County – Marc Griffis	X	Oceana County – Troy Maloney
X	Kent County – Matt Groesser	X	Osceola County – Mark Watkins
X	Lake County – Patrick Maddox	X	Ottawa County – Lou Hunt (Chair)
X	Mason County – Heath Scarbrough	X	City of GR – Allison Farole (Secretary)
AL	Mecosta County – Craig Johnson	A	Saginaw Chippewa Indian Tribe – Fred Cantu
X	Montcalm County – Eric Smith		

X = Present

A = Absent

V = Virtual

AL = Alternate

Name – Agency	
A	Katherine DeVoursney – WMRMC, R6 HSGP Coordinator
V	Amanda Frifeldt – WMRMC, Fiduciary
X	Lt. Orville Theaker – MI State Police / EMD
V	Julie Adams – Isabella County
X	Helen Lee – Isabella County
V	Jerry McCoy – Montcalm County
X	Scott Corbin - Kent County
X	Leah DeLano – Ottawa County
X	Tim Dickman - R6 Health Care Coalition
V	Dori Peters – Muskegon County Health Department
V	Jim Maczko – National Weather Service, Grand Rapids
X	Alex Yared – Kent County

V. Approval of the Agenda

- A. **Motion:** Hunt
- B. **Second:** Maloney
- C. **Changes:** None
- D. All in Favor

VI. Approval of Prior Meeting Minutes

- A. **Motion:** Hunt
- B. **Second:** Lake
- C. **Changes:** None
- D. All in Favor

VII. Public Comment

- A. None

VIII. Presentations

- A. None

IX. Fiduciary Report

- A. Outstanding equipment lists are due no later than this Thursday, August 31
- B. FY Allocation spreadsheets were shared morning of R6HPB meeting
- C. Recently received reimbursement packages are being worked on and POs received are being processed.
- D. Advances for FY21 Regional Projects are being processed
- E. Reimbursement checks continue to be mailed out to counties
- F. WMRMC is hiring a Fiscal Manager to bring fiscal services in house
- G. FY22 audit was completed a few months ago and no financial or programmatic issues were found

X. Workgroup Reports

- A. Citizen Corps
 - Grand Rapids kicked off a CERT Program and have 90 people signed up and over 100 people on the wait list

- Montcalm County used CERT volunteers to help with the Danish Festival
- Newaygo shout out to Ottawa and Oceana County to put on bleeding control training to school staff in Newaygo
- Established regional Citizen Corps protocols are in place to help coordinate regional mutual aid support
- FY22 HSGP Resilience NPA can cover CERT programs

B. MEMA/IAEM

- MEMA no update on Region 6 Liaison
- IAEM: Region 5 elections end this week and IAEM Conference is in November. Updated on conversations with HS about the HSGP and advocating for changes to improve the program.

C. Region 6 IPAWs

- Link sent to all Region 6 EMs to capture updates on IPAWS issues and activations
- Lots of conversation on the use of IPAWS during the severe weather event on August 24 and the Newaygo state-wide exercise
- Encourage folks to perform regular WEA live tests

D. CIKR

- No update

E. Regional MOU

- Waiting for MEMAC presentation at August meeting to determining next steps

XI. Committee Reports

A. Executive Committee

- Recording of meetings is not necessary moving forward
- Sub-Committee/Workgroup application of OMA – Sub-Committees should abide by OMA regulations, but workgroups do not need to abide by OMA regulations
- Recommend to adjust the THIRA/Planning committee to be a workgroup and not a sub-committee

B. Region 6 Sub-Committee (NPA, LETPA, HazMat)

- LETPA Project Projections for FY21 & FY22
- FY22 NPA Project Budget (listed below, under Motions)
- FY20 RTF Kit update: Advance has been processed, moving forward with purchasing – working on getting a shipping location for the medical supplies - will either be in Muskegon or Ottawa County
- FY21 NPAs
 - Cyber consortium is planning for next event in early October
 - Dataminr installed and training completed
 - Greykey moving forward
 - Barricade project will be focused on accessories for current barricades purchased under FY20 grant

- Avatar Project – purchasing basic avatar for \$62,005 – City of GR covering the remaining balance of around \$10,000
- Cleanup will be RTF kits
- FY22 NPAs
 - GreyKey
 - Cyber Consortium
 - Barricades
 - Stop the Bleed kits
 - Cellular Response Consoles
 - Vehicle extraction devices
 - Cleanup Project = ICS Kits
- C. Moving forward project summaries need to provide a budget on the low end to ensure we can adjust the expenditures more effectively without needing approval by FEMA
- D. Project summaries are due October 31 – meeting will occur after the September R6HSPB to start the project summaries and will need active participation from all R6 counties.
- E. FY21 LETPA is on track to meeting requirements
- F. FY22 LETPA
 - Not all projects have been submitted
 - Looking to be on track to meet the requirement
- G. Region 6 Planning/THIRA Committee
 - No update

XII. Region 6 Coordinator Report

- A. Included in Fiduciary Report

XIII. Chairman’s Report

- A. No update

XIV. Formal Correspondence

- A. No update

XV. Motions, Projects Identification & Budgets

- Motions
 - Newaygo County:
 - FY22 Nixle Project
 - Motion: Oceana
 - Second: Newaygo

	Jurisdiction – Representative		Jurisdiction – Representative
X	Clare County – Jerry Becker	A	Muskegon County – Renee Gavin
X	Ionia County – Jacob Sommer	X	Newaygo County – Abby Watkins
X	Isabella County – Helen Lee (note primary voter)	X	Oceana County – Troy Maloney
X	Kent County – Matt Groesser	X	Osceola County – Mark Watkins
X	Lake County – Pat Maddox	X	Ottawa County – Lou Hunt (Chair)
X	Mason County – Heath Scarbrough	X	City of Grand Rapids – Allison Farole
X	Mecosta County – Craig Johnson	A	Saginaw Chippewa Indian Tribe – Fred Cantu
X	Montcalm County – Eric Smith		

X = Voted Yes
 N = Voted No
 A = Absent

- FY22 Nixle Project (LETPA)
 - Motion: Ottawa
 - Second: Newwaygo

	Jurisdiction – Representative		Jurisdiction – Representative
X	Clare County – Jerry Becker	A	Muskegon County – Renee Gavin
X	Ionia County – Jacob Sommer	X	Newwaygo County – Abby Watkins
X	Isabella County – Helen Lee	X	Oceana County – Troy Maloney
N	Kent County – Matt Groesser (walked out of room)	X	Osceola County – Mark Watkins
X	Lake County – Pat Maddox	X	Ottawa County – Lou Hunt (Chair)
X	Mason County – Heath Scarbrough	X	City of Grand Rapids – Allison Farole
X	Mecosta County – Craig Johnson	A	Saginaw Chippewa Indian Tribe – Fred Cantu
X	Montcalm County – Eric Smith		

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 A = Absent

- FY22 Inter-Op Communications Project
 - Motion : Lake
 - Second: Newwaygo

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X	Clare County – Jerry Becker	A	Muskegon County – Renee Gavin
X	Ionia County – Jacob Sommer	X	Newwaygo County – Abby Watkins
X	Isabella County – Helen Lee	X	Oceana County – Troy Maloney
N	Kent County – Matt Groesser (walked out of room)	X	Osceola County – Mark Watkins
X	Lake County – Pat Maddox	X	Ottawa County – Lou Hunt (Chair)
X	Mason County – Heath Scarbrough	X	City of Grand Rapids – Allison Farole
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X	Montcalm County – Eric Smith		

X = Voted Yes
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 A = Absent

- Montcalm County:
 - FY21 ICS-300 Course Project
 - Motion: Clare
 - Second: Osceola
 - Discussion: Concerns over getting this completed in time (October). If Montcalm Co can meet the deadlines set forth, then the Fiduciary is okay with the current project and moving forward.

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X	Clare County – Jerry Becker	A	Muskegon County – Renee Gavin

X	Ionia County – Jacob Sommer	X	Newaygo County – Abby Watkins
X	Isabella County – Helen Lee	X	Oceana County – Troy Maloney
X	Kent County – Matt Groesser	X	Osceola County – Mark Watkins
X	Lake County – Pat Maddox	X	Ottawa County – Lou Hunt (Chair)
X	Mason County – Heath Scarbrough	X	City of Grand Rapids – Allison Farole
X	Mecosta County – Craig Johnson	A	Saginaw Chippewa Indian Tribe – Fred Cantu
X	Montcalm County – Eric Smith		
X = Voted Yes N = Voted No A = Absent			

- Regional:
 - FY21 Governance
 - Motion: Clare
 - Second: Newaygo

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X	Clare County – Jerry Becker	A	Muskegon County – Renee Gavin
X	Ionia County – Jacob Sommer	X	Newaygo County – Abby Watkins
X	Isabella County – Helen Lee	X	Oceana County – Troy Maloney
X	Kent County – Matt Groesser	X	Osceola County – Mark Watkins
X	Lake County – Pat Maddox	X	Ottawa County – Lou Hunt (Chair)
X	Mason County – Heath Scarbrough	X	City of Grand Rapids – Allison Farole
X	Mecosta County – Craig Johnson	A	Saginaw Chippewa Indian Tribe – Fred Cantu
X	Montcalm County – Eric Smith		
X = Voted Yes N = Voted No A = Absent			

- FY22 Governance
 - Motion: Ottawa
 - Second: Newaygo

	Jurisdiction – Representative		Jurisdiction – Representative
X	Clare County – Jerry Becker	A	Muskegon County – Renee Gavin
X	Ionia County – Jacob Sommer	X	Newaygo County – Abby Watkins
X	Isabella County – Helen Lee	X	Oceana County – Troy Maloney
X	Kent County – Matt Groesser	X	Osceola County – Mark Watkins
X	Lake County – Pat Maddox	X	Ottawa County – Lou Hunt (Chair)
X	Mason County – Heath Scarbrough	X	City of Grand Rapids – Allison Farole
X	Mecosta County – Craig Johnson	A	Saginaw Chippewa Indian Tribe – Fred Cantu
X	Montcalm County – Eric Smith		
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- FY21 Regional Coordinator
 - Motion: Ottawa
 - Second: Kent

	Jurisdiction – Representative		Jurisdiction – Representative
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X	Clare County – Jerry Becker	A	Muskegon County – Renee Gavin
X	Ionia County – Jacob Sommer	X	Newaygo County – Abby Watkins
X	Isabella County – Helen Lee	X	Oceana County – Troy Maloney
X	Kent County – Matt Groesser	X	Osceola County – Mark Watkins
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X	Montcalm County – Eric Smith		
X = Voted Yes N = Voted No A = Absent			

- FY22 Regional Coordinator
 - Motion: Ottawa
 - Second: Newaygo

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X	Lake County – Pat Maddox	X	Ottawa County – Lou Hunt (Chair)
X	Mason County – Heath Scarbrough	X	City of Grand Rapids – Allison Farole
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X	Montcalm County – Eric Smith		
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- FY22 National Priority Projects (NPAs) Budget
 - Motion: Ottawa
 - Second: Clare
 - Discussion: Leah provided an overview of the budget based on the survey results

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X	Kent County – Matt Groesser	X	Osceola County – Mark Watkins
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- HSGP Grant Agreement between State & Region 6 Fiduciary
 - Motion: Ottawa

- Second: Newaygo
- Discussion: provided overview of initially pulling out the NPA money right off the bat and removing the need to take extra action to pull from each jurisdiction

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XVI. Action Item Updates

- A. No update
- B. Will need to schedule RTF Kit packing day

XVII. Old Business

- A. None

XVIII. New Business

- A. Clare will be holding a Functional Exercise on September 15
- B. Osceola is still concerned over the NPCCS issues
- C. Those who want to participate in the THIRA work group need to email Scott Corbin

IX. Open Discussion

X. Dates Review:

FY21 Important Dates	
Grant Performance Period Start Date	9.1.21
Budget Approval Date	2.21.22
Fiduciary Opens Grant	6.1.22
AAFs due to R6 Coord	4.1.23
PO Req docs due to Fiduciary	8.15.23
Reimbursement Packets Due	1.1.24
Grant Performance Period End Date	5.31.24
Fiduciary Closes Grant	5.31.24

FY22 Important Dates	
Grant Performance Period Start Date	9.1.22
Budget Approval Date	1.23.23
Fiduciary Opens Grant	6.1.23
AAFs due to R6 Coord	4.1.24
PO Req docs due to Fiduciary	8.15.24

Reimbursement Packets Due	1.1.25
Grant Performance Period End Date	5.31.25
Fiduciary Closes Grant	5.31.25

XI. Adjourn at 1154

The next Region 6 Planning Board Meeting is September 25, 2023, in person.

The next Executive Committee Meeting is September 11, 2023, in person.

The next Region 6 Sub-Committee Meetings (NPAs, LETPA, HazMat) will be September 25 and December 18, 2023, after the Region 6 Planning Board meetings, in person.