

Region 6 Homeland Security Planning Board

“Community Preparedness through Regional Collaboration”

Lou Hunt, Board Chairperson

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Allison Farole, Board Secretary

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Leah Delano, Chair R6 Sub-Committees

Scott Corbin, Chair R6 Planning Committee

Region 6 Homeland Security Planning Board Meeting Minutes

September 25, 2023

9:30 AM in person at the

Big Rapids Department of Public Safety

435 N. Michigan Ave, Big Rapids, MI

Available via Teams for Non-Voting Members

I. Partner Reports

- A. **Muskegon Public Health Dept, Dori Peters** – Some cases of West Nile virus in humans have been found in West MI; two types of invasive mosquitoes have also been found in Kent Co. Two recent cases of Hep A have also been found. A new Covid vaccine is now available. The federal government is also offering free covid tests by mail again. Thank you to everyone who participated in the recent survey regarding whole community planning & preparedness. Contact Dori if interested in attending this year’s Public Health Summit in Cleveland, Ohio.
- B. **Region 6 Healthcare Coalition, Luke Aurner** – R6HCC will be presenting at a conference in Las Vegas soon. The HCC is also purging warehouse items, contact Luke if interested in acquiring supplies such as cots. The HCC is in search of a 2nd alternative care site within the region, it must meet very specific requirements; contact Luke with ideas or offers. Luke is also interested in EMs perspective on AI technology within the EM field.
- C. **National Weather Service, Jim Maczko** – El Nino is setting West MI up for a warmer, milder winter but that does not mean we will not see a lot of snow; lake effect snow storms remain longer with dryer weather. We are entering the windy season, potential for loss of power & fire concern with dry conditions. The NWS has updated their Slack channel, contact Jim to authorize a user. The NWS will continue to operate in the event of a government shutdown, with limited availability.

II. Meeting Called to Order at 9:53am

III. Pledge of Allegiance

IV. Roll Call

Jurisdiction – Representative		Jurisdiction – Representative	
X	Clare County – Jerry Becker	X	Muskegon County – Renee Gavin
X	Ionia County – Jacob Sommer	X	Newaygo County – Abby Watkins (Vice)
X	Isabella County – Marc Griffis	V	Oceana County – Troy Maloney
X	Kent County – Matt Groesser	X	Osceola County – Mark Watkins

X	Lake County – Pat Maddox	X	Ottawa County – Lou Hunt (Chair)
V	Mason County – Heath Scarbrough	X	City of GR – Allison Farole (Secretary)
X	Mecosta County – Scott Schroeder	X	Saginaw Chippewa Indian Tribe – Fred Cantu
X	Montcalm County – Eric Smith		
X = Present A = Absent V = Virtual AL = Alternate			

Name – Agency	
X	Katherine DeVoursney – WMRMC, Region 6 HSGP Coordinator
V	Amanda Frifeldt – WMRMC, Fiduciary
X	Lt. Orville Theaker – MI State Police / EMD
V	Julie Adams – Isabella County
X	Helen Lee – Isabella County
V	Jerry McCoy – Montcalm County
X	Scott Corbin - Kent County
X	Alexander Yared – Kent County
X	Leah DeLano – Ottawa County
X	Dori Peters – Muskegon County Public Health Department
X	Luke Aurner – Region 6 Healthcare Coalition
X	Jim Maczko – National Weather Service, Grand Rapids
V	Lisa Carr – Grand Rapids Airport

V. Approval of the Agenda

- A. Motion: Ottawa Co
- B. Second: Kent Co
- C. All in Favor

VI. Approval of Prior Meeting Minutes

- A. Motion: Ottawa Co
- B. Second: Newaygo Co
- C. All in Favor

VII. Public Comment - None

VIII. Presentations - None

IX. Fiduciary Report

- A. Amanda is now back from vacation, will be catching up on emails
- B. FY23 HSGP Grant
 - Kim Richmond has confirmed the State will hold the funds needed for the regional projects while still distributing the local allocations
 - LETPA is 35%, NPAs are 30% and M&A is 5%
 - Will be sending out the FY23 fact sheet & supplemental guidance
- C. POs are going out today, deposit checks are on their way
- D. Allocation spreadsheets will be finalized and sent out this week

X. Workgroup Reports

- A. Citizen Corps – No new updates
- B. MEMA/IAEM
 - An email about MEMA elections was sent out
 - Lou has reached out regarding including Allison as our Rep on the ballot
 - Please vote if you are a member
 - IAEM: Oct 6th is the last day to sign up for the lower cost if interested in attending the National Conference in Nov in Long Beach, CA
- C. Region 6 IPAWS
 - A link has been sent out to report any issues or problems
 - An IPAWS Alerting Class is being held in Lansing soon, consider attending
- D. CIKR
 - Awaiting the final GIS product, meetings continue to be held
 - Some points in each County need reviewed and have been labeled as such; these points show up inaccurately on the map and need moving
 - Four categories have been labeled as most critical, and efforts will continue to focus most on these efforts:
 - Water/Wastewater, Energy, Transportation, Communications
- E. Regional MOU
 - Next meeting date will be determined soon

XI. Committee Reports

- A. Executive Committee
 - Meeting was quick, passed the AAFs & discussed the FY23 HSGP Grant
- B. Region 6 Sub-Committee (NPA, LETPA, HazMat)
 - NPAs:
 - FY20 Clean-Up Project: RTF Kits – Packing day has been scheduled
 - a. We are in need of vacuum sealers, Abby has one; last time for the FY19 packing day, Mason Co supplied
 - FY21:
 - a. Cyber Consortium Event scheduled for Oct. 9 - 11 at GVSU
 - b. GrayKey is complete
 - c. Barricades – PO in process
 - d. Dataminr is complete
 - e. Avatar – PO in process, will need an advance & will be working with the City of GR for remaining funding needed
 - f. Clean-Up Project: RTF Kits
 - FY22:
 - a. AAFs are being written, will be due 4/1/24
 - FY23:
 - a. Meeting today to discuss NPA projects; due Oct 30
 - LETPA – can provide update after Amanda updates Allocation Sheets
 - Hazmat:

- An exercise is being held in Muskegon at Webb Chemical on Oct 14, contact Lt. Theaker with any questions or interest
- City of Grand Rapids will be hosting an Advanced Air Monitoring Class at the end of October for three days; encourage your teams to attend
- A Hazmat-focused Highway Safety Class will be in Spring 2024

C. Region 6 Planning/THIRA Committee

- Meeting scheduled for Oct. 23, after the HSGP Planning Board meeting 1pm - 3pm
 - Please contact Scott Corbin if interested, more volunteers would be helpful for a variety of perspectives
- Strategy and recommendations will most likely be rolled out in First Quarter of 2024

XII. Region 6 Coordinator Report

A. FY22 Workbook Quick Guide

- Generated from the larger Region 6 Workbook that gets submitted to EMD/State – this guide removes unnecessary info & focuses on projects
- Can be used to generate local project ideas, determine where the project falls under which investment/project, fill out AAFs
 - Free to copy & paste this language into your AAFs, EMD likes it

B. Website Updates

- Updated to now include a “members-only” section
 - This will include a project archive, templates, calendar
 - Eventually would also like to include orientation-type videos

XIII. Chairman’s Report – See below under correspondence

XIV. Formal Correspondence

A. Letter from Board Chair Lou Hunt to Kim Richmond

- Re: Updated FY23 Grant Agreement Approval
 - This letter confirms the Region’s decision to approve the State to withhold the funds needed for NPAs & other regionally funded projects
 - State approved and will write it into the FY23 Grant Agreement

XV. Motions, Projects Identification & Budgets

A. Motions

- Ottawa County:
 - FY22 CBRNE / Terrorist Emergency Response Exercise
 - a. Motion: Ottawa Co
 - b. Second: Kent Co
 - c. *Motion Passes*

	Jurisdiction – Representative		Jurisdiction – Representative
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X	Ionia County – Jacob Sommer	X	Newaygo County – Abby Watkins
X	Isabella County – Marc Griffis	V	Oceana County – Troy Maloney

X	Kent County – Matt Groesser	X	Osceola County – Mark Watkins
X	Lake County – Pat Maddox	X	Ottawa County – Lou Hunt
V	Mason County – Heath Scarbrough	X	City of GR – Allison Farole
X	Mecosta County – Scott Schroeder	X	Saginaw Chippewa Indian Tribe – Fred Cantu
X	Montcalm County – Eric Smith		
X = Voted Yes N = Voted No			

- Isabella County:
 - FY22 Cyber Computer Hardware Upgrade Project (LETPA)
 - a. Motion: Ottawa Co
 - b. Second: Isabella Co
 - c. *Motion Passes*

	Jurisdiction – Representative		Jurisdiction – Representative
X	Clare County – Jerry Becker	X	Muskegon County – Renee Gavin
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X	Montcalm County – Eric Smith		
X = Voted Yes N = Voted No			

XVI. Action Item Updates

- A. FY20 RTF Kits Clean-Up Project
- Packing & Pick-Up Day will be on Thurs, Oct 5th starting at 10am
 - Will be held at the Muskegon County Building (formerly the Baker College campus) – more specific directions will be sent out
 - Will be using the A-Wing for packing/distributing supplies, please send volunteers to help and receive the RTF Kits for your county

XVII. Old Business

XVIII. New Business

- A. LETPA Requirement Concerns & HSGP Advocacy
- Brought to the attention of Senator Gary Peters
 - Lou attended the Ottawa County Fire Chiefs Legislative Dinner & met a representative from Senator Peters’ office; they discussed concerns over LETPA/other requirements placed on the HSGP grant that potentially limit the ability to use these funds where

each county finds most appropriate. Lou followed up with a letter to the Senator’s Rep & she responded to let him know she will be meeting with Homeland Security Reps this week in DC and will make a point to bring up our concerns.

IX. Open Discussion

- A. Ottawa Co – On Oct 6th they will be holding its 2nd annual Shelter-in-Place Exercise for businesses, schools, etc. – will correspond with the last siren test of the year and aims to impart the importance of sirens in all emergency situations, not just weather-related
 - i. Contact Lou or Leah if you would like materials or more information
- B. Clare Co – Currently seeking any exercises, etc. before Oct 1 for a person needing credits/hours in pursuit of their PEM. Mason Co is activating their EOC on Friday which could be an option and they plan on discussing
- C. Muskegon Co – Looking for advice on HazMat sustainability & funding, as well as any older equipment that other counties may want to donate; contact Renee with any help or questions

X. Dates Review:

FY21 Important Dates	
Grant Performance Period Start Date	9.1.21
Budget Approval Date	2.21.22
Fiduciary Opens Grant	6.1.22
AAFs due to R6 Coord	4.1.23
PO Req docs due to Fiduciary	8.15.23
Reimbursement Packets Due	1.1.24
Grant Performance Period End Date	5.31.24
Fiduciary Closes Grant	5.31.24

FY22 Important Dates	
Grant Performance Period Start Date	9.1.22
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Fiduciary Opens Grant	6.1.23
AAFs due to R6 Coord	4.1.24
PO Req docs due to Fiduciary	8.15.24
Reimbursement Packets Due	1.1.25
Grant Performance Period End Date	5.31.25
Fiduciary Closes Grant	5.31.25

XI. Adjourned at 11:05am

- *The next Region 6 Planning Board Meeting is October 23, 2023, in person.*
- *The next Executive Committee Meeting is October 16, 2023, in person.*
- *The next Region 6 Sub-Committee Meetings (NPAs, LETPA, HazMat) will be December 18, 2023, after the Region 6 Planning Board meetings, in person.*
- *The next Region 6 Planning Committee (THIRA) will be held on October 23, after the Region 6 Planning Board meeting, in person.*